

Albany Joint Library Board Minutes  
Monday, March 6, 2017

The Albany Library Joint Library Board met at the Albertson Memorial Library. President Robb Spangler called the meeting to order at 6:32 p.m. Present were Robb Spangler, Wilbur McCreedy, Roald Henderson, and Melissa Everson. Also present were Kara Blue, Library Director and Wayne Albertson. Eileen Althaus, Sue Dunphy, and John Hlavachek were absent.

Proof of posting was verified.

Minutes were reviewed. Addition of those absent at the February meeting was made; motion to accept by Roald, seconded by Wilbur.

Treasurer's report was given. \$15,313.26 in checking; \$12,580.16 in CD; \$25,000 in maintenance fund. Motion by Melissa to accept; seconded by Roald. Motion carried.

Old Business:

a. Strategic Plan

- Tina Aldrich from Blackhawk Technical College had presented to the Board on Thursday, March 2, 2017, but no commitment to BTC will be made at this time
- Considerable discussion ensued concerning the future of this project. How much do we want/need the community involved? What is the perception of the community of our library? How do we go about determining this?
- Decided to make no commitment to facilitators; instead reach out to the community (various organizations, school board, village and township boards); Kara will create an outline for possible presentations to such groups

b. Ten-year Celebration

- Options discussed (mini-golf, walk-a-thon, family potluck, river events); other options will be explored
- Kara will check community calendars to see what events are already established and scheduled

New Business:

a. VHS/CD Fine Policy

- Kara presented handout that outlines proposed changes
- All but monetary gifts section will be carried through immediately; monetary gift section will be reviewed at next meeting

b. Facility Improvements

- Kara presented list of things needing attention; items addressed

c. Spring Cleaning Needs

- Kara presented list of things needing attention; items addressed

d. Staff Training

- Kara, Laurie, and Diane are taking courses required for their positions, and additional time outside scheduled hours are required. Employees should be

paid for this time; decided to pay hourly wage (20-25 hours worth) to be paid from operating budget.

Librarian's reports for February was presented by Kara and reviewed.

Bills were submitted. Motion to approve by Wilbur; seconded by Roald. Motion carried.

The next meeting date – April 4, 2017 at 6:30 p.m..

Motion to adjourn at 8:15 p.m. by Roald; seconded by Melissa. Adjourned.

Respectfully submitted by:  
Melissa Everson, Secretary  
Albany Joint Library Board