

Albany Joint Library Board Minutes
Wednesday, May 3, 2017

The Albany Library Joint Library Board met at the Albertson Memorial Library. President Robb Spangler called the meeting to order at 6:30 p.m. Present were Robb Spangler, Wilbur McCreedy, Roald Henderson, Sue Dunphy, and Melissa Everson. Also present were Kara Blue, Library Director and Wayne Albertson. Eileen Althaus and John Hlavachek were absent.

Proof of posting was verified.

Minutes were reviewed and accepted as read.

Treasurer's report was given. \$14,799.85 in checking; \$12,614.28 in CD; \$25,000 in maintenance fund. Motion by Roald to accept; seconded by Wilbur. Motion carried.

Old Business:

- a. Strategic Plan
 - Notice for community organizations written by Kara and list of such organizations that notice could be presented to was generated; strategic plan will be presented to town board next month, Lion's Club to follow
 - Discussion concerning a time line with our "outreach" process possibly by our August meeting
- b. Ten-year Celebration
 - An open house that can be done In conjunction with the annual silent auction kick-off on Saturday, September 23rd; possibilities include live music, bounce house, food
- c. Board vacancy
 - This is a village position; a list of possible candidates was generated
- d. Fan System
 - Proposal/estimate given by Landmark for a solution to air circulation issue; installation of commercial thermostats and revising intake
 - Other possible contractors requested

New Business:

- a. Local group visits
 - Presented and discussed in Old Business, part a
- b. Resignation of Brittney Janes
- c. Disposal of records offering to the community
 - Paper shredding, electronic records; Robb will investigate

Librarian's reports for April was presented by Kara and reviewed.

Bills were submitted. Motion to approve by Wilbur; seconded by Roald. Motion carried.

The next meeting date – June 7, 2017 at 6:30 p.m.

Motion to adjourn at 8:15 p.m. by Sue; seconded by Wilbur. Adjourned.

Respectfully submitted by:
Melissa Everson, Secretary
Albany Joint Library Board