Albany Joint Library Board Minutes

Wednesday, August 2, 2017

The Albany Library Joint Library Board met at the Albertson Memorial Library. President Robb Spangler called the meeting to order at 6:30 p.m. Present were Robb Spangler, Roald Henderson, Wilbur McCreedy, Sue Dunphy, Eileen Althaus, Julie Cousin, and Melissa Everson (arrived 6:30 p.m.). Also present were Kara Blue, Library Director and Wayne and Jan Albertson.

Proof of posting was verified.

Minutes were reviewed and accepted as read.

Treasurer's report was given. $14,755.28 in checking; $12,614.28 in CD; $25,000 in maintenance fund. Eileen will check with the village on the value of our fund balance so this can be reflected in monthly minutes. Motion by Wilbur to accept; seconded by Roald. Motion carried.

Old Business:

- Strategic Plan – Group visits / feedback
    - No feedback given to date
    - Rob presents to thrift store board and will touch base with the historical society Kara and Eileen will meet with the school board and village board respectively
- Ten-year Celebration
    - Date of October 7th from 9:00 a.m. to 1:00 p.m. set
    - Kara will handle PR; Kara, Sue, and Julie will create a power point
- Spring Memorial

    - It was recommended to pursue a cabinet/storage unit and story time carpet

- Silent Auction
    - Eileen and Kara completed notices to area business in late July
    - Auction items needed

- HVAC/Soffit repair
    - Steve Kauk has been contacted for soffit repair
    - Waiting on estimates for HVAC work

New Business:

- SCLS
    - New directive regarding patron addresses; must match post office data base to avoid overpayment and ensure accuracy of billing; no real deadline but probable this fall

- WisCAT Charge
    - Fee charged beginning 2018; Kara explained difference between inner library loan and outer library loan

- Monthly board meetings
    - Suggested that meetings for the Albany Joint Library Board be scheduled on the first Tuesday of every month as in the past and more than one month in advance

Librarian's reports for April was presented by Kara and reviewed.

Bills were submitted. Motion to approve by Wilbur; seconded by Eileen. Motion carried.

The next meeting dates – September 5, 2017 and October 3, 2017 at 6:30 p.m.

Motion to adjourn at 7:05 p.m. by Roald; seconded by Sue. Adjourned.