

MINUTES OF THE ALBANY JOINT LIBRARY BOARD MEETING

OCTOBER 3, 2017

The Albany Joint Library board met at 6:30 P.M. on October 3, 2017 at the Albertson Memorial Library. Members present were: Eileen Althaus, Julie Cousin, Sue Dunphy, Roald Henderson, Wilbur McCreedy and Robb Spangler. Absent: Melissa Everson. Also present was Kara Blue, Library Director.

Minutes of the last meeting were read and accepted.

Treasurer's report was given with a motion by Eileen, seconded by Wilbur, to accept the report. Carried.

Checking Account - \$15,919.19 CD - \$12,614.28 Maintenance Fund - \$25,000
State Trust Fund - \$71,147.59 (includes Maintenance Fund)

Old Business –

Strategic Plan – Robb reported on his visits to the Catholic Church and Thrift Store board – he has received some feedback. Visits are now completed and we set October 28 from 1 P.M. to 3 P.M. to discuss the next step(s).

10 Year Celebration/Silent Auction – Julie has ordered the cake. Sue has the power point ready. Silent Auction is in progress. Need to set up on Friday and will need help on Saturday for close of auction, judging of cake decorating contest and clean up.

Fire Protection- Kara has left message for Justin Mueller to review the inspection of our building. We also need to review our insurance policy to be sure we are current. Kara will contact to get this set up for the November meeting.

HVAC/Fans – Kara will contact Brian Dahl regarding the installation of the rheostats.

Local History digitization project – The equipment is here to do this project but time is a problem. This will take a long time but it is important to get it done. Will research volunteer help and other options.

Friends – We have received the funds held by the Friends group. Roald will go through the papers to be sure the group is in compliance and properly closed out.

Children's Carpet/Spring memorial – Funds are available to purchase this carpet and will proceed to get this done.

New Business –

2018 Budget – Kara prepared a draft of the 2018 budget which was reviewed. Final budget will be done once the figures from the Village and Township are received.

Holiday Dates – Holiday closings were reviewed and agreed upon. Will be closed Thursday and Friday for Thanksgiving, Saturday and Monday for Christmas and Saturday and Monday for New Years.

Kara presented the librarian's report.

Motion by Wilbur, seconded by Roald, to approve payment of the bills. Carried.

Motion by Sue, seconded by Roald, to adjourn to closed session under Wisconsin Statutes 19.85(1)(c) to review craft leader stipend. Roll call vote taken – Althaus – yes, Cousin, yes – Dunphy, yes – Henderson, yes – McCreedy, yes – Spangler, yes. Adjourned to closed session at 7:47 P.M.

Reconvened to open session at 7:57 P.M.

No action taken from closed session.

Next meeting will be November 7 at 6:30 P.M.

Motion by Eileen, seconded by Roald, to adjourn. Carried. Meeting adjourned at 8:00 P.M.

Eileen Althaus
For Melissa Everson, Secretary