

Albany Joint Library Board Albany Joint Library Board Minutes
Tuesday, August 7, 2018

The Albany Library Joint Library Board met at the Albertson Memorial Library. President Robb Spangler called the meeting to order at 6:30 p.m. Present were Robb Spangler, Roald Henderson, Angela Janes, and Melissa Everson. Sue Dunphy arrived at 6:34. Also present was Kara Blue, Library Director and Wayne Albertson. Julie Cousin and Eileen Althaus were absent.

Proof of posting was verified.

Minutes were reviewed approved as read.

Treasurer's report was given. \$19,866.79 in checking; \$12,817 in CD with a maturity date of 9/7/2019; \$25,000 in maintenance fund. Current overall fund balance \$93,111. Motion by Roald to approve; seconded by Angie. Carried.

Old Business:

- a. Electrical Work
 - Return call from Evansville; Kirby Kauk gave options but no quote
 - Will be tabled
- b. Silent Auction Update
 - Jolene Adcock will assist again in honor of her mother
 - Roald questioned how the goal of \$3000 was achieved and what monies will be used for; discussion ensued
- c. Director Evaluation Feedback
 - Completed evaluations should be returned to Robb; he will compile
 - Kara has completed her self-evaluation
 - There will be a closed session at a later date to discuss
- d. Snack with Santa Update
 - Robb will go to Lions for a donation toward books from Santa
 - Craft event is in the works
- e. Wi-fi Availability
 - Motion to make wi-fi available 24/7 by Robb; seconded by Roald; carried

New Business

- a.
- b. Facilities / Maintenance
 - Plaques denoting donations have been falling; wall has not been updated in a timely manner; Kara asked if the practice should be continued and Sue offered to research history; John Thill will re-hang fallen plaques in a more permanent manner
 - Heavy rains are causing run-off on the front right side of the building; Kara contacted a company to investigate; larger gutters were suggested and \$1050 quote given for 60 feet of 8" gutters; discussion ensued but no action taken

c. Strategic Plan

- September 20th is next meeting; any additions/suggestions should be directed to Kara by August 31st

d. Teacher Tea

- Angie will reach out to Bill Trow, new superintendent of schools

Librarian's report for July was presented by Kara and reviewed.

Bills were approved. Motion made by Robb; seconded by Sue; carried

Additional Business:

- a. 2019 Budget
- b. Policy may be needed for homebound delivery

The next meeting date – September 5, 2018 at 6:30 p.m.

Motion to adjourn at 7:52 p.m. by Roald; seconded by Robb. Adjourned.

Respectfully submitted by:
Melissa Everson, Secretary
Albany Joint Library Board