**ALBANY JOINT LIBRARY BOARD MINUTES**

**TUESDAY, MAY 2, 2023**

The regular meeting of the Albany Joint Library Board was called to order at 6:30 P.M. on Tuesday, May 4, 2023, by President Roald Henderson. Present: Roald Henderson, Eileen Althaus, David Bristow, Sue Dunphy, Hannah Grant and Angie Janes. Absent: Scott Roth. Also present were Library Director Melissa Everson and Wayne Albertson.

Proof of posting was verified.

Bills were reviewed and was noted that the weekly cleaning fee increased to $115 per week. Motion was made by David, seconded by Angie, to accept the minutes of the April board meeting. Carried.

Motion was made by Sue, seconded by David, to approve the bills. Carried.

The Treasurer’s report was reviewed with a motion by Roald, seconded by Hannah, to accept the report. Carried.

The Director’s report was presented by Melissa.

Old Business –

Power Washing – Limitless Pressure Washing will do this for $1,266 to include the brick, soffit and windows in the front. Motion by Roald, seconded by Angie, to proceed with this with payment to be made from the donation account. Carried.

Carpet Cleaning – Action Cleaning gave us a quote for $1,467 to clean the main floor, community room and entry for $1,567. Motion by David, seconded by Roald, to have this completed. Carried.

Solar Charging Station – Discussed options on where to place this. Tabled to gather more information.

Paid Tim Off – Melissa has checked with the Green County Library board and their plan is the same as ours so she suggests we leave it as it.

There was no New Business.

Other Business – Melissa reported there were a couple of errors in the annual report which have been corrected and refiled and is now in order.

The July meeting will be rescheduled for July 12 at 6:30 P.M.

The June meeting will include a closed session to complete an evaluation and contract evaluation for Melissa. Melissa will be given the opportunity to do a self-evaluation as well.

Motion by Sue, seconded by Hannah, to adjourn. Carried. Meeting adjourned at 7:15 P.M.

Respectfully submitted by

Eileen Althaus, Secretary

Albany Joint Library Board