

ALBANY JOINT LIBRARY BOARD MINUTES
Tuesday, April 1, 2025

The regular meeting of the Albany Joint Library Board was called to order by Board President Roxie Kolasch at 6:31 PM on Tuesday, April 1, 2025. Board members present: Felicia Caldwell, Sue Dunphy, Angie Janes, Kim Klein, Roxie Kolasch, and Scott Roth. Board members missing: Dave Bristow. Also present was Library Director Melissa Everson.

Proof of posting was verified.

Motion to accept the minutes of the March 4, 2025 board meeting made by Angie, second by Felicia, and carried with none opposed.

Motion to accept the minutes of the March 4, 2025 board meeting closed session made by Sue, second by Angie, and carried with none opposed.

Bills were reviewed. Of note: WE Entergy bill was very low, now providing invoices for all expenditures to the Village, insurance bill was due and has already been paid, will change the name on the insurance bill listing, Ricoh bill was for old equipment. Motion to approve the bills made by Scott, second by Angie, and carried with none opposed.

Treasurer's report was reviewed. Of note: Village and Township budget payments have been received, still waiting on Village audit numbers. Motion to approve the Treasurer's report made by Scott second by Roxie, and carried with none opposed.

Director's report was reviewed by Melissa. Of note: delays on install of the new printer/copier, discussed potential floor tile and grout issues, good attendance at the Ancestry session and at kid's story time.

Old Business -

- Some frustrations with getting the new printer/copier on the new Ricoh contract up and running as expected.
- A new laptop for Director's use was discussed and tabled until our May meeting.

New Business -

- A computer refresh plan was discussed. Three older patron computers will required updates to run with upcoming Windows update and are next for replacement. Two circulation computers will still run okay with Windows update. Kids area computer has very low usage and may go away. Melissa getting a quote to replace one patron computer. Potentially replace one computer per year to rotate through.

Other Business -

- Discussed a potential large grant opportunity from Green County support group that Melissa will look into.

Upcoming Board Meetings -

Tuesday, 5/6

Tuesday, 6/3

Adjournment -

Motion to adjourn was made by Sue, second by Angie, and carried with none opposed.
Meeting was adjourned approximately 7:30 (exact time not recorded).

Respectfully submitted by
Scott Roth, Secretary
Albany Joint Library Board
Albertson Memorial Library