

**ALBANY JOINT LIBRARY BOARD MINUTES**  
**Tuesday, May 6, 2025**

The regular meeting of the Albany Joint Library Board was called to order by Board President Roxie Kolasch at 6:30 PM on Tuesday, May 6, 2025. Board members present: Dave Bristow, Felicia Caldwell, Sue Dunphy (arrived at 7:20), Angie Janes, Kim Klein, Roxie Kolasch, and Scott Roth. Also present were Library Director Melissa Everson; also Linda Gebhardt and Wyatt Johnson from Community Foundation of Southern Wisconsin.

Proof of posting was verified.

Linda and Wyatt gave a brief description of their organization and its activities and explained the very generous donation provided by Wayne Albertson which funded a \$100,000 ongoing endowment for the library. The endowment will provide the library with approximately \$400 per year for the first two years, then approximately \$4,000 per year in perpetuity. The foundation is also available to assist the library with future donations, including non-traditional or non-monetary types of donations.

Motion to accept the minutes of the April 1, 2025 board meeting made by Dave, second by Angie, and carried with none opposed.

Bills were reviewed. Of note: Hometown Computer billing included two trips to assist with the new copier/printer setup. Motion to approve the bills made by Scott, second by Kim, and carried with none opposed.

Treasurer's report was reviewed. Of note: \$354.40 Additional Revenue includes the January through March cash drawer funds, no update from Michelle on the Village financial audit. Motion to approve the Treasurer's report made by Angie, second by Kim, and carried with none opposed.

Director's report was reviewed by Melissa. Of note: an article Melissa wrote regarding IMLS funding cuts was well received, Green County Library Board will be meeting here in June, great turnout for the sourdough seminar and we will likely do another, setup of the new Ricoh copier/printer has continued to be problematic, Beanstack software is no longer available for free and we may need to purchase.

**Old Business -**

- Computer refresh program was discussed. One new patron computer was proposed at \$900 plus \$150 for setup, and a new Director's laptop was proposed at \$749 plus \$150 for setup. Motion to purchase both computers for up to \$2,000 total cost was made by Scott, second by Sue, and carried with none opposed.

**New Business -**

- Summer reading program prizes were purchased for approximately \$260, with funds to be taken from a recent \$500 Bank of New Glarus donation.

- Procedures manual revisions are nearly complete. The Board agreed procedures manual revisions do not require Board approval.

**Other Business -**

- Incident security was discussed. Melissa offered to do some follow-up with Albany Police Chief Ritter.

**Upcoming Board Meetings -**

Tuesday, 6/3

Tuesday, 7/1

**Adjournment -**

Motion to adjourn was made by Scott, second by Angie, and carried with none opposed.  
Meeting was adjourned at 7:31 PM.

Respectfully submitted by  
Scott Roth, Secretary  
Albany Joint Library Board  
Albertson Memorial Library