**ALBANY JOINT LIBRARY BOARD MINUTES**

**Tuesday, June 3, 2025**

The regular meeting of the Albany Joint Library Board was called to order by Board President Roxie Kolasch at 6:29 PM on Tuesday, June 3, 2025. Board members present were Dave Bristow, Felicia Caldwell, Kim Klein, Roxie Kolasch, and Scott Roth; also present was Library Director Melissa Everson. Board members missing were Sue Dunphy and Angie Janes.

Proof of posting was verified.

Motion to accept the minutes of the May 6, 2025 board meeting was made by Dave, second by Felicia, motion carried with none opposed.

Bills were reviewed. Of note: Alliant Energy bill was $0.00, late fees from Ricoh, two new computers were paid for with $2,731.64 from the Donations account. Motion to approve the bills was made by Scott, second by Kim, motion carried with none opposed.

Treasurer’s report was reviewed. Of note: still waiting on audit numbers from the Village. Motion to approve the Treasurer's report was made by Roxie, second by Felicia, motion carried with none opposed.

Director’s report was reviewed by Melissa. Of note: Beanstack book tracking software was replaced with new Reader Zone software at $120 per year, summer library program has started, summer reading challenge has started.

**Old Business -**

* Computer refresh program: new Director's laptop and one new patron computer were purchased and set up.
* Summer library program has started, summer reading challenge has started.

**New Business -**

* Reader Zone software purchased for patron book tracking for reading programs.

**Other Business -**

* Discussed ongoing issues with Ricoh service, late charges, billing cycle, and equipment setup. Scanning has still not been resolved, Melissa may contact John Dohm at the school for support.

**Upcoming Board Meetings -**

Tuesday, 7/1

Tuesday, 8/5

**Adjournment -**

Motion to adjourn was made by Roxie, second by Scott, motion carried with none opposed.

Meeting was adjourned at 6:55 PM.

Respectfully submitted by

Scott Roth, Secretary

Albany Joint Library Board

Albertson Memorial Library