Albany Joint Library Board Minutes

Wednesday, January 9, 2019

The Albany Library Joint Library Board met at the Albertson Memorial Library. President Robb Spangler called the meeting to order at 6:00 p.m. Present were Robb Spangler, Angela Janes, Julie Cousin, Roald Henderson, Sue Dunphy, and Melissa Everson. Eileen Althaus was absent. Also present was Laurie Thill, Interim Library Director.

Proof of posting was verified.

Minutes were reviewed approved as presented.

Treasurer’s report was presented by Sue Dunphy. Change-over from Kara is on track. $22,522.06 in checking, $12,914 in CD with a maturity date of 9/7/2019, $25,000 in maintenance fund. Motion to accept by Roald, seconded by Angie; carried.

Old Business:

1. Snack With Santa
* Having it at the library seemed to be a success; 350 in attendance
* PTO is interested in returning next year
* Financial report should be provided each year after this event
1. Director Search Update
* Carolyn Seaver is only applicant to date, but still open through Friday, January 11th at 4:00 p.m.
* Robb will meet with candidate(s) one-on-one before meeting with board
* Sue has a list of questions from previous director search and will email to all; board members are encouraged to send possible interview questions to Robb
1. Library Employee Schedules
* Laurie has schedule set and under control until the new director is hired
* Leah and Carly added to Saturday schedule

New Business

1. Board Meeting Schedule
* Determined that meetings should return to second Tuesday of every month with time set at 6:00 p.m. but could be contingent upon new director’s schedule and a new board member
1. Annual Report
* Laurie will contact Mark Ibach for direction on where to begin the process in the absence of a director.
* March 1st is the deadline, and an extension may be needed

Librarian’s report for December was presented by Laurie

Bills were approved. Motion made by Sue; seconded by Julie; carried

Motion by Robb, seconded by Roald, at 7:01 to adjourn.

The next meeting date – February 12, 2019 at 6:00 p.m.

 March 12, 2019 at 6:00 p.m.

Respectfully submitted by:

Melissa Everson, Secretary

Albany Joint Library Board