

ALBANY JOINT LIBRARY BOARD
Tuesday, April 6, 2021

The meeting of the Albany Joint Library Board was called to order at 6:01 p.m. by President Roald Henderson. Present were Roald Henderson, Sue Dunphy, Eileen Althaus, Scott Roth, Julie Cousin, Angie Janes, and Melissa Everson. Also present was Carolyn Seaver, Library Director, and Wayne and Jan Albertson. Meeting was held per Zoom due to restrictions of Covid-19.

Proof of posting was verified, with an agenda posted at the library, village hall, the post office, and on the library's website.

Minutes for the March 2, 2021 meeting were reviewed. Motion to accept was made by Julie, seconded by Sue, and carried.

Bills were reviewed. Motion to pay the bills presented as of 3/25/21 was made by Eileen, seconded by Scott, and carried.

Treasurer's Report was presented and reviewed. Motion to accept the treasurer's report was made by Melissa; seconded by Julie, carried.

YTD Budget Summary Reports were reviewed.

- Eileen noted that budget totals were those from 2020. Carolyn will correct.
- Carolyn requested \$500.00 from the Louise Spring memorial to purchase children's non-fiction books. Melissa made the motion; Julie seconded; carried.

Director's Report was presented and reviewed.

- Job opening has been posted but with no potential candidates. Job was suggested to Jessica Horn; she is willing to complete necessary training. An aide position would then need to be posted.
- Considering expanding to additional hours once all staff positions have been filled.
- Beanstack will be the platform for the summer reading program, along with the addition of Pageturner.
- Craft database is up and running.

Old Business

a. Solar Project

- Ms. Dunnell Kendrick, k-12 art teacher in the School District of Albany, is working with her high school photography class to document the project.
- Displaying the workings of the project will be done on the new display panels within the library.

- A list of books and informational materials on solar power has been generated.
 - Articles in local newspapers and Albany area Facebook pages will be posted as the project progresses.
 - Questions concerning necessary insurance to cover the solar panels were addressed. Roald's research indicates panels are designed to withstand hail up to one inch in diameter. Carolyn will forward the total cost of the project to the insurance carrier to determine if additional coverage is necessary.
- b. Display Panels
- Scott updated based on the proposal presented via email. Scott made a motion to spend not more than \$3000.00 with funds coming from the donations account; seconded by Sue; carried.
 - Installation to be completed in time for Solar For Good "open house"
- c. Donor Recognition Wall
- Members agreed that it's important for the community to understand that the Alberston family funded the actual construction of the building., but additional funds were necessary to actually furnish and open the new library. The recognition wall was originally meant to reflect those that contributed to the furnishing and opening of the building.
- d. Policy Manual Update - Unattended Children Policy
- Eileen made a motion to approve as written; Angie seconded; carried

New Business - Nothing to address

Adjourned to closed session at 7:10 p.m. with a motion from Eileen; seconded by Julie; carried.

Reconvened to open session at 7:27 p.m.. Roll call taken with Eileen Althaus, Sue Dunphy, Scott Roth, Julie Cousin, Roald Henderson, Angie Janes, and Melissa Everson present.

No action taken on closed session.

Motion to adjourn made by Sue at 7:28 with a second from Scott; carried.

Next board meeting will be held on May 4, 2021.

Respectfully submitted by
Melissa Everson, Secretary
Albany Joint Library Board
Albertson Memorial Library
Albany, WI 53502