

ALBANY JOINT LIBRARY BOARD
Tuesday, August 17, 2021

The meeting of the Albany Joint Library Board was called to order at 6:06 p.m. by President Roald Henderson. Present were Roald Henderson, Sue Dunphy, Eileen Althaus, and Melissa Everson. Also present was Carolyn Seaver, Library Director. Scott Roth and Angie Janes were absent. Meeting was held in person at the Albertson Memorial Library with the option of Zoom attendance.

Proof of posting was verified, with an agenda posted at the library, village hall, the post office, and on the library's website.

Purpose of expanding library hours

- Accessibility with more options for patrons to access library materials
- Survey post-Covid showed that patrons want more programming and morning hours (specifically from senior citizens, day cares, and families with young children)
- Door counter accuracy questioned; need to find a better solution to determine actual usage

Present hours of Green County libraries and libraries of similar size

Additional Needs/Costs

- Staffing - need to determine if / what staff members would be available or willing to cover additional hours
- Utilities - difficult to calculate actual cost of utilities per hour when library is open due to the fact that utility expenses are still incurred when the library is not
- Wages - need to consider hourly rate of those actually working additional hours; also need to consider possibility / probability of increasing director's hours / salary

Funding Available

- Funding discussed compared to other communities in our area (with regard to AML a joint library)
- Current library fund balances evaluated with regard to how those funds could cover costs incurred by increasing hours
- Donations account is doable from a budget standpoint

Evaluation of Process

- Why / how were the additional hours decided upon? Perhaps an analysis should be done to determine who will be using the library during those specific requested hours. Would additional programming be planned?

Motion to adjourn was made at 7:26 p.m. by Eileen; seconded by Sue; carried

Respectfully submitted by
Melissa Everson, Secretary
Albany Joint Library Board
Albertson Memorial Library
Albany, WI 53502