

ALBANY JOINT LIBRARY BOARD
Tuesday, June 1, 2021

The meeting of the Albany Joint Library Board was called to order at 6:01 p.m. by President Roald Henderson. Present were Roald Henderson, Sue Dunphy, Eileen Althaus, Scott Roth, Julie Cousin, and Angie Janes. Also present was Carolyn Seaver, Library Director, and Wayne and Jan Albertson. Melissa Everson was absent. Meeting was held per Zoom due to restrictions of Covid-19.

Proof of posting was verified, with an agenda posted at the library, village hall, the post office, and on the library's website.

Minutes for the May 4, 2021 meeting were reviewed. Motion to accept was made by Scott, seconded by Julie, and carried.

Bills were reviewed. Addition of lawn care of \$200.00 performed by Al Stephenson bringing total to \$2128.61. Motion to approve as amended by Angie, seconded by Julie; carried.

Treasurer's Report was presented and reviewed.

- State fund balance of \$53,741.94
- Donation from Wayne and Jan Albertson totalled \$20,502,71
- Motion to accept the treasurer's report as amended was made by Scott; seconded by Angie, carried.

YTD Budget Summary Reports were reviewed. May need to move money for wages from building maintenance. No other questions or changes.

Director's Report was presented and reviewed.

- Carolyn is looking into a grant for laptops and hotspots to loan out / check out as part of "Helping rural areas become connected". Still many that do not have access to the internet. Patrons could be allowed to check out a hotspot for up to a year.

New Business

a. Library hours

- pre-Covid hours for Monday, Wednesday, and Friday will resume on June 2, 2021; will need to be posted to the community
- Sue questioned extending hours to full time. How can that be done? Is there a purpose for additional hours (i.e. programming)? How will it be implemented and evaluated? What are other libraries doing?

- Board will discuss further at the August meeting.

Old Business

- a. Solar Project
 - Solar For Good is waiting for Alliant to approve before sending the check. No additional action needed on their end. Waiting for final inspection.
- b. Donor Recognition Wall
 - Motion to have the plaque produced and funded made by Scott; seconded by Sue
- c. Albertson CD donation
 - Received and noted in the treasurer's report
- d. Building Maintenance
 - Window washing quotes not yet received. OK given to go ahead if below \$100.00
 - Carolyn likes Al Stephenson's attention to detail with regard to lawn care and outdoor landscaping maintenance.
- e. Policy Manual Update - Fine Free
 - Carolyn and Angie met to discuss pros and cons. Charging late fees does not get materials back any faster, creates embarrassment for patrons, and takes up staff time.
 - No late fees have been assessed since the beginning of the pandemic and only ½ dozen or so items have been "lost", which is the same as in previous years.
 - More information in the director's report
 - Motion to approve to eliminate the section of policy on overdue fines in the policy made by Scott; seconded by Julie; carried

Next board meeting will be held on July 6, 2021 at 6:00 p.m. at the Albertson Memorial Library with Zoom capability as well.

Motion to adjourn was made at 7:10 p.m. by Scott; seconded by Julie.

Respectfully submitted by
Melissa Everson, Secretary
Albany Joint Library Board
Albertson Memorial Library
Albany, WI 53502