

ALBANY JOINT LIBRARY BOARD
Tuesday, November 3, 2020

The Albany Joint Library Board meeting was called to order at 6:00 p.m. by President Roald Henderson. Present were Roald Henderson, Sue Dunphy, Scott Roth, Julie Cousin, and Melissa Everson. Also present was Carolyn Seaver, Library Director and Wayne Albertson. Meeting was held per Zoom due to restrictions of Covid-19.

Proof of posting was verified.

Minutes for the October 6, 2020 meeting were reviewed. Motion to accept was made by Scott, seconded by Julie, and carried.

Bills were reviewed. Insurance (workman's comp, liability, theft/crime) came out twice this year (March and October) because of a village error. Motion to accept the report and payment of bills was made by Sue, seconded by Scott, and carried.

Treasurer's Report was presented and reviewed.

- \$686.51 in revenue was from the silent auction and Lions Club donations
- Motion to approve was made by Julie, seconded by Melissa, and carried.

YTD Budget Summary Reports were reviewed. Note overage in insurance previously discussed.

Director's Report was presented and reviewed.

- Library cards not used in the past three years are to be deleted. This had not been done for many years, but the process has been completed.
- Questions concerning lights were addressed.

Old Business

a. Library Maintenance - Cleaning

- Three custodial applications received
- Utilization of a cleaning company was discussed; Roald requested a written proposal for such a service; tabled until December

b. 2021 Budget

- Village will vote on budget on November 9th; \$42,000 from village was approved by the finance committee
- 1% increase was approved by township

c. Archive Project

- No report, although Roald talked to Angie about the possibility of Brittany fulfilling some kind of role in this process

- d. Albany School Update
 - Melissa updated on school district status related to Covid-19
- e. Silent Auction
 - Up on 32auctions.com
 - Correction in advertising posted needs to be made before the link can be shared
 - Post auction discussion will be held in December
- f. Display Panels
 - More panels will be ordered at a later date
- g. Solar Status
 - i. Grant Status - non-profit status has not been received; once that is done, it will be sent to Renew WI; more information hopefully at December meeting
 - ii. Roof Replacement
- h. New Glarus Brewery
 - Acknowledged receipt of requests for roof replacement and display panels; no time frame on this
 - Roald suggested that, as memorial and grant monies are spent on specific items, the community be made aware of them

New Business

- a. Snack with Santa
 - Carolyn proposed craft kits with treats; an official plan will be presented at the December meeting
- b. Fire Proof Safe
 - Entry level safes from \$30 on up to \$150; tabled until 2021
- c. CD Renewal
 - CD is due for renewal on 11/07/2020; current amount \$13,261.83
 - Scott made a motion to renew for 14 months at an interest rate of 0.3%; Julie seconded; carried

Motion to adjourn made by Scott, seconded by Melissa, carried at 7:10 p.m.

Next board meeting will be held on December 1, 2020.

Respectfully submitted by
Melissa Everson, Secretary
Albany Joint Library Board
Albertson Memorial Library
Albany, WI 53502