

Want to donate your used books?

The Library accepts books published in the last 10 years in good to excellent condition.

Older books of historical or local significance may be accepted with the director's approval.



200 N Water Street-Albany, WI 53502
(608)862-3491 www.albertsonlibrary.org

The Library Accepts

- ◆ New or gently used hardcover and paperback books. Pages must not be yellowed or stained or have cracked spines or torn covers.
- ◆ DVDs in excellent condition released in the last 5 years, or of enduring popularity. Example: Disney Classics.
- ◆ CDs in excellent condition in original packaging with inserts intact.

The Library Cannot Accept

- ◇ Cassette tapes
- ◇ VHS tapes
- ◇ Old Magazines
- ◇ Encyclopedias and Reference Sets
- ◇ Reader's Digest condensed books
- ◇ Damaged, yellowed or musty materials
- ◇ Textbooks
- ◇ Any materials with highlighting or handwriting other than the author's signature.
- ◇ Artifacts: Artwork, equipment, furniture, toys, plants etc. except under special circumstances and with the Director's approval.

Large Donations

If you have more than 10 items to donate at one time, please contact the library at (608)862-3491. A librarian will let you know if the library is able to accept your materials.

Why Doesn't the Library Accept Everything?

All donations must be checked, sorted and either placed for sale or added to the collection.

If a donated material is added to the collection, it must be cataloged and processed which includes labeling, and if print material, given a protective cover.

Even though the Library has not paid for the item, it costs in terms of staff time and processing materials.

If an item is not expected to circulate a number of times, it is an unjustified expense.

What does the Library do with donations?

Items that meet the materials development policy may be added to the collection.

Some items may be put on the sale shelves with the proceeds going to the library.

Materials donated to the library must be unconditional and are not returned.

If you have materials the library does not accept:

Check with the Albany Thrift Store.

There are also many Little Free Libraries in town.

Some food banks will also give out children's books.

Senior Centers and nursing homes appreciate donations from time to time. Large print is welcome.

The jail can nearly always use new reading material.

There are many awesome craft projects that can be done with old books.

If your books are falling apart and have no sentimental value, it is acceptable to recycle or burn them where burning is permitted.

Thank you for your generosity to the
Albertson Memorial Library!