

ALBANY JOINT LIBRARY BOARD
Tuesday, November 16, 2021

The meeting of the Albany Joint Library Board was called to order at 6:04 p.m. by President Roald Henderson. Meeting was held in person at the Albertson Memorial Library with the option of Zoom attendance. Present were Roald Henderson, Scott Roth, David Bristow, Eileen Althaus, Angie Janes, and Melissa Everson. Also present was Carolyn Seaver, Library Director, and Wayne Albertson (via Zoom). Sue Dunphy was absent.

Proof of posting was verified, with an agenda posted at the library, village hall, the post office, and on the library's website.

Minutes for the October 13, 2021 meeting were reviewed. Motion to accept was made by Eileen, seconded by Angie, and carried.

Bills through October 25, 2021 were reviewed. David made a motion to pay the bills; seconded by Melissa; carried.

The treasurer's report was presented and reviewed. With the donations account totalling over \$45,000, it may be necessary to set a portion aside in another CD if monies will not be spent in the next 12 months. Eileen made a motion to accept the treasurer's report; Angie seconded; motion carried.

Director's Report was presented and reviewed.

- The previous water leak seems to have resolved itself.
- LED lighting - Roald contacted New Glarus Brewery for a grant to be used for computers, other technology, lighting, or other items needed. NGB (through Only in Wisconsin Giving Inc.) may be willing to fully support lighting project if also partially funded by a Focus on Energy grant. Roald will continue to pursue.
- A metal bench in memory of Jan Albertson to be installed in front of the building. Roald made a motion to approve the installation; seconded by Eileen; carried
- Possibility of the proctoring room converted into an archive room; could be used for patrons wanting to view archived materials. Still checking into safely storing those materials in the library.
- Continued discussion concerning insurance coverage and policy.

Old Business

- a. Silent Auction
 - Closes on Saturday

b. 2022 Budget

- Approved by the village; township has not voted upon yet

c. Computer Refresh Plan

- Melissa made a motion to approve the proposed plan presented by Carolyn with funding from the donations account; Roald seconded; carried

d. Bylaws

- Roald drafted new bylaws, Eileen will review followed by the full board in January
- Tabled

New Business

a. Snack with Santa

- Carolyn and Melissa will coordinate

Other Business

Open discussion - Library director and Board

- Carolyn noted that her most challenging responsibility is building maintenance
- Expanding staff hours in relation to expanding “business” hours

Next board meeting will be held on December 7, 2021 at 6:00 p.m. at the Albertson Memorial Library with Zoom capability as well.

Motion to adjourn was made at 7:31 p.m. by Scott; seconded by David; carried

Respectfully submitted by
Melissa Everson, Secretary
Albany Joint Library Board
Albertson Memorial Library
Albany, WI 53502